

**Cimarron County  
Health Services Authority  
(Cimarron Memorial Hospital  
and Rural Health Clinic)  
Board of Trustees  
Regular Meeting**

*(Discussion and possible action may be taken on any agenda item)*

Date	Time	Location
January 19, 2017	5:30 p.m.	Cimarron Memorial Meeting Room

**Agenda**

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Discuss, consider and, if necessary, take action on NewLight Healthcare contract
8. Sales Tax Expenditure Report
9. QA Report
10. Medical Staff Report
11. Credentialing
12. Approval of Polices and/or Policy Manuals
13. Old Business
14. New Business
15. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
16. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
17. Vote on Discussions in Executive Session
18. Recess and Adjournment

**TO BE COMPLETED BY THE PERSON FILING NOTICE**  
 Paul Toon, Board Chairman  
 Cimarron Memorial Hospital and Rural Health Clinic  
 PO Box 1059  
 Boise City, OK 73933  
 Phone: 580-544-2501  
 Fax: 580-544-2517



STATE OF OKLAHOMA } 86  
 COUNTY OF CIMARRON }

THIS INSTRUMENT WAS FILED

January 17 20 17  
 AT 1:55 O'CLOCK P M

BY Jesus Richardson COUNTY CLERK  
 DEPUTY

***Cimarron County  
Health Services Authority  
(Cimarron Memorial Hospital  
and Rural Health Clinic)***

**Board of Trustees**

12.8.16

**Notice of Meeting Rescheduling  
Cimarron Memorial Hospital Meeting Room**

The Regular Scheduled Meeting for December 15, 2016 at 5:30 pm has been rescheduled due to schedule conflicts. This meeting has been rescheduled for December 14, 2016 at 5:30 pm.



STATE OF OKLAHOMA }  
COUNTY OF CIMARRON } ss

THIS INSTRUMENT WAS FILED

Dec 8<sup>th</sup> 20 16  
2:09 O'CLOCK P M

Coleen Allen COUNTY CLERK

BY Zona Ottaway DEPUTY

**CIMARRON**  
**MEMORIAL HOSPITAL**

And Rural Health Clinic

100 South Ellis, Boise City, Oklahoma 73933

580-544-2501

**Board of Trustees**  
**Special Meeting Minutes**

<u>Date</u>	<u>Time</u>	<u>Location</u>
December 14, 2016	5:30pm	Cimarron Memorial Meeting Room

1. **Call the Meeting to Order**

Mr Toon called the meeting to order at 5:30pm  
The agenda was recorded and posted on December 12, 2016.

2. **Roll Call**

Board members in attendance:

Paul Toon  
Cindy Apple  
Ranae Schwindt  
Joy Wallace

3. **Consider Approval of Agenda**

Ms Apple made a motion to approve the agenda. Ms Schwindt seconded the motion. All members present voted AYE and the agenda was approved.

4. **Consider Approval of Board Meeting Minutes**

Ms Schwindt made a motion to approve October Board Meeting minutes. Ms Apple seconded the motion. All members present voted AYE and the minutes of the previous meeting were approved.

Ms Schwindt made a motion to approve June Board Meeting minutes. Ms Apple seconded the motion. All members present voted AYE and the minutes were approved.

The regularly scheduled November meeting was canceled due to a lack of quorum.

5. **CEO Report**

In general updates, Tim Beard reported hospital census is remaining around 3 to 5 patients. The clinic census is averaging 15 patients per day. In addition, we have had some extra maintenance and facility cost as we have had to have some work done on the heaters at the clinic.

Mr. Beard further reported we are petitioning the UPL program for an exemption from the 150 mile radius rule. This rule stipulates that you can only participate with a Nursing Home within a 150 mile Radius. This would affect Cimarron Memorial Hospital, the Guymon Hospital and the Beaver Hospital only. The Nursing Home in Guymon is partnering with the Nursing Home in Guymon and Beaver with the Nursing Home in Beaver. We would not able to partner with any Nursing Homes other than The Nursing Home in Guymon under these rules. We believe we will be successful in the petition. In the meanwhile we do have some Nursing Homes that are ready to sign with us once we get the waiver.

Hearing no objections, the CEO Report was presented to the Board for consideration.

6. **CFO Report**

Mr. Jacoby gave a detailed report of the financials. Mr. Jacoby explained the difference in Bad debt, Charity and Contractual Adjustments for clarification with the Trustees. Mr. Jacoby reports that clinic activity with Dr Veal M.D. and Roger Hess NP are up.

Mr. Jacoby let Trustees know we are not current with vendor payments but we are working with them and most are happy with arrangements that have been made. In addition the re-opened 2014 Cost Report is final with a \$39,000.00 payment due to us.

Hearing no objections, the CEO Report was presented to the Board for consideration.

7. **Presentation of 2017 Budget**

The proposed 2017 was presented by Mr. Jacoby. He states estimations take into consideration the increased activity levels during the last few months with the new Physician and Nurse Practitioner in the clinic. The proposed budget does not take into consideration our entry into the UPL program. Trustees and Mr. Jacoby engaged in discussion of the proposed budget.

Ms Schwindt made a motion to approve 2017 Budget. Ms. Wallace seconded the motion. All members present voted AYE and the budget was approved.

8. **Approval of 2017 Meeting Schedule**

The proposed Schedule for 2017 meetings was reviewed by Trustees.

Ms Apple made a motion to approve the proposed schedule. Ms Schwindt seconded the motion. All members present voted AYE and the schedule was approved.

9. **Sales Tax Expenditure Report**

The Board reviewed Sales Tax Expenditure Reports and approved how the money was spent.

10. **Medical Staff Report**

There is Medical Staff Report at this time.

11. **Credentialing**

Ms Roberts reported that Dr Mitchell Travis MD is no longer with Vrad (Virtual Radiology). Vrad does some of our radiology readings remotely. Medical Staff is recommending Dr Travis be removed from our Consulting Medical Staff.

Ms Schwindt made a motion to approve Medical Staffs recommendation. Ms Apple seconded the motion. All members present voted AYE and Dr Travis is officially removed from our Consulting Medical Staff.

12. **Vote on Discussions in Executive Session**

None

13. Recess and Adjournment

Ms Apple made a motion to adjourn. Ms Wallace seconded the motion. All members voted AYE and the meeting adjourned at 5:50 pm.

Approved as Written  Date 1/19/17  
Chairperson

OR

Approved as Amended \_\_\_\_\_ Date \_\_\_\_\_  
Chairperson