

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)**

**Board of Trustees
Regular Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
February, 23 2017	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda


1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. UPL Program Updates
8. Discuss, consider and, if necessary, take action on Reference Lab
9. Sales Tax Expenditure Report
10. QA Report
11. Medical Staff Report
12. Credentialing
13. Approval of Policies and/or Policy Manuals
14. Old Business
15. New Business
16. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
17. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
18. Vote on Discussions in Executive Session
19. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517



STATE OF OKLAHOMA }
COUNTY OF CIMARRON } SS
THIS INSTRUMENT WAS FILED
Feb 21 20 17
AT 1:51 O'CLOCK P M
BY Bina Richardson COUNTY CLERK
Zona Otteraju DEPUTY


and Rural Health Clinic
100 South Ellis, Boise City, Oklahoma 73933
580-544-2501

**Board of Trustees
Regular Meeting Minutes**

<u>Date</u>	<u>Time</u>	<u>Location</u>
January 19, 2017	5:30pm	Cimarron Memorial Meeting Room

1. **Call the Meeting to Order**

Mr. Toon called the meeting to order at 5:31 pm
The agenda was recorded and posted on January 17, 2017.

2. **Roll Call**

Board members in attendance:

Mr. Paul Toon
Ms. Ranae Schwindt
Joy Wallace

3. **Consider Approval of Agenda**

Ms. Schwindt made a motion to approve the agenda. Ms. Wallace seconded the motion. All members present voted AYE and the agenda was approved.

4. **Consider Approval of Board Meeting Minutes**

Ms Wallace made a motion to approve the Minutes. Ms. Schwindt seconded the motion. All members present voted AYE and the Minutes were approved.

5. **CEO Report**

Mr. Beard advised the Trustees that we have been slow the last four or five days. We have been very busy in the clinic and the ER, but none of these visits have met criteria for In Patient admission. Also discussed was some repairs needed in the Kitchen. This is requiring replacing some conduit under the floor to the stove and the dishwasher. This is the second time we have had these problems in the last several weeks.

Hearing no objections, the CEO Report was presented to the Board for consideration.

6. **CFO Report**

Mr. Jacoby advised the Trustees that we are still waiting to hear from the UPL program. If the waiver for the 150 mile restriction is approved, we should be able to start participating in the program in April. In addition we are looking at participating in a Reference Program.

Mr. Jacoby then gave a detailed financial report.

7. **Discuss, consider and if necessary, take action on NewLight Healthcare contract**

Mr. Hughes reminded the Trustees that we have been with NewLight Management since July of 2010. The proposal today would extend that contract another 10 years to May of 2027. NewLight Management still has hopes to one day be able to open a new facility and hope some of the programs discussed tonight can help make that happen. After contract review, questions, and discussion, Ms. Schwindt made a motion to approve the extended contract. Ms. Wallace seconded the motion. All members present voted AYE and the contract extension was approved.

8. **Sales Tax Expenditure Report**

The Board reviewed the Sales Tax Expenditure Report and approved how it was spent.

9. **Quarterly QA Report**

Ms. Donna Cain, QA officer presented the QA report. The Board reviewed the QA Report and after some discussion, approved it as presented.

10. **Medical Staff Report**

There was no Medical Staff Report at this time.

11. **Credentialing**

Ms Roberts presented Medical Staff recommendation to add seven consulting Radiologist to our Medical Staff. These are all credentialed through V-rad.

Ms Wallace made a motion to approve Medical Staffs recommendation. Ms. Schwindt seconded the motion. All members present voted AYE and the recommendation was approved.

12. **Approval of Policies or Policy Manuals**

Policy and Procedure Manuals reviewed and approved were: Triage Procedure Manual, Istat Manual, Chemistry Manual, Quality Assurance Manual, General Procedure Blood Bank Manual, and General Procedure Manual. These are Manuals for the Lab, Respiratory Therapy, and QA departments.

13. **Medical Staff Report**

There was no Med Staff report given.

14. **Old Business**

There was no old business at this time.

15. **New Business**

There was no new business at this time.

16. **Comments from the Public**

None at this time

17. **Motion to Enter into Executive Session to Discuss Personnel Issues**

There was no need for Executive Session at this time.

18. **Vote on Discussions in Executive Session**

None

19. Recess and Adjournment

Mr. Schwindt made a motion to adjourn. Ms. Apple seconded the motion. All members voted AYE and the meeting adjourned at 6:42 p.m.

Approved as Written  Date 2/23/17
Chairperson

OR

Approved as Amended _____ Date _____
Chairperson