

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Special Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
May, 25, 2017	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Discussion with TCEC
8. Sales Tax Expenditure Report
9. QA Report
10. Medical Staff Report
11. Credentialing
12. Approval of Policies and/or Policy Manuals
13. Old Business
14. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
15. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
16. Vote on Discussions in Executive Session
17. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Bolsa City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517



STATE OF OKLAHOMA } ss
COUNTY OF CIMARRON }
THIS INSTRUMENT WAS FILED
May 23rd 20 17
AT 2:26 O'CLOCK P. M
Dina Richards COUNTY CLERK
BY Zona Witting DEPUTY

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
May, 18, 2017	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Discussion with TCEC
8. Discuss, consider and, if necessary, take action on second amendment on NewLight Contract regarding Reference Lab
9. Sales Tax Expenditure Report
10. QA Report
11. Medical Staff Report
12. Credentialing
13. Approval of Policies and/or Policy Manuals
14. Old Business
15. New Business
16. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
17. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
18. Vote on Discussions in Executive Session
19. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517

Cancelled.

*A Quorum cannot be met
This meeting will be moved
to May 25th, 2017 as a
Special Meeting at same time
and same location.*



STATE OF OKLAHOMA)
COUNTY OF CIMARRON) ss

THIS INSTRUMENT WAS FILED
May 17th 2017
AT 9:12 O'CLOCK A M

Nina Richardson COUNTY CLERK
BY Zona Ottong DEPUTY

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
April, 20 2017	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Discuss, consider and, if necessary, take action on second amendment on NewLight Contract regarding Reference Lab
8. Sales Tax Expenditure Report
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17. Vote on Discussions in Executive Session
18. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517



STATE OF OKLAHOMA }
COUNTY OF CIMARRON } ss
THIS INSTRUMENT WAS FILED
April 18 20 17
AT 9:30 O'CLOCK A M

Gina Richards COUNTY CLERK
BY Zona Othman DEPUTY

Canceled due to
lack of quorum.



and Rural Health Clinic
100 South Ellis, Boise City, Oklahoma 73933
580-544-2501

**Cimarron Memorial Hospital
Minutes of Regular Meeting of Board of Trustees**

March 23, 2017

Pursuant to notice given, the Board of Trustees of Cimarron Memorial Hospital met on Thursday, March 23, 2017 at 5:31 p.m. at the Cimarron Memorial Meeting Room located at 100 S Ellis in Boise City, OK.

1. Call the Meeting to Order

Mr. Toon called the meeting to order at 5:31 pm
The agenda was recorded and posted on March 21, 2017.

2. Roll Call

Board members in attendance:

Mr. Paul Toon
Ms. Cindy Apple
Ms. Ranae Schwindt
Joy Wallace

Also in attendance were:

Tim Beard, CEO	Armando Revera CFO assistant	Donna Cain, QA
Jamie Jacoby, CFO	Marlene Clifton, Medical Records Directory	Dana Smith, Lab Director
Kathy Roberts, Reporter/Credentialing		

3. Consider Approval of Agenda

Ms. Apple made a motion to approve the agenda. Ms. Wallace seconded the motion. All members present voted AYE and the agenda was approved.

4. Consider Approval of Board Meeting Minutes

Ms Schwindt made a motion to approve the Minutes. Ms. Apple seconded the motion. All members present voted AYE and the Minutes were approved.

5. Election of Officers

Mr Toon turned to meeting over to Mr Beard for Election of Officers. Mr Beard opened the floor to nominations for President. Ms Schwindt nominated Mr Toon, Ms Apple seconded the vote. With no additional nominations, nominations were closed and all members voted AYE. Mr Toon is 2017 President.

The meeting was turned back over to Mr Toon who opened nominations for Vice President. Ms Apple nominated Ms Schwindt, the nomination was seconded by Ms Wallace. Hearing no additional nominations, all members voted AYE. Ms Schwindt is 2017 Vice President.

The floor was opened for nominations for Secretary/Treasurer. Ms Schwindt nominated Ms Apple and Ms Wallace seconded that motion. With no further nominations, all members voted AYE. Ms Apple is 2017 Secretary/Treasurer.

The floor was opened for nomination for Purchasing Clerk. Ms Apple made a motion Ms Schwindt remain at that position, Ms Wallace seconded the motion. With no additional nominations, all members voted AYE. Ms Schwindt is 2017 Purchasing Agent.

The following appointments were made: Kathy Roberts was appointed as Recording Secretary.

Executive Committee:	Chairman: Mr Toon.	All members were appointed to this committee.
Finance Committee:	Chairman: Ms Apple.	All members were appointed to this committee.
Ground Committee:	Chairman: Ms Wallace.	All members were appointed to this committee.
Professional Committee:	Chairman: Mr Toon.	All members were appointed to this committee.

6. **CEO Report**

Mr. Beard announced that things are looking better and patient census is up. We have started getting tests for the Reference Lab and it is going well so far. Mr Toon asked if we go all the Equipment in and Mr Beard let them know we did get in a Toxicology unit.

Hearing no objections, the CEO Report was presented to the Board for consideration.

7. **CFO Report**

Mr. Jacoby then gave a detailed financial report noting payables have increased. In general discussion regarding the financials, Trustees asked about the status of IRS payments and Mr. Jacoby informed them we are four payments behind due to several months without patient census at 3 or more. The IRS is scheduled to be paid off in 2019. Mr Jacoby did inform the Trustees that we have paid off one loan with CMS (Medicare) for \$17,000.00 per month. We have additional loans that should begin to get paid off this year as well.

8. **Reference Lab Updates**

Mr. Beard informed Trustees we started getting in samples Friday. Ms Smith has done a great job getting everything set up. We are hoping volume will increase. We should have the equipment set up soon and training is scheduled. In addition, we have hired a third person to assist in Lab. We will extend out hours and work on Saturday as well.

Approval of Newlight Healthcare Loan Addendum

Mr. Beard requested approval for another Loan from NewLight Healthcare to assist in getting the Reference Lab up and running.

Ms. Schwindt made a motion to approve the loan and Ms. Wallace seconded the motion. All members present voted AYE and the proposal was approved.

9. **Sales Tax Expenditure Report**

The Board reviewed the Sales Tax Expenditure Report and approved how it was spent.

10. **Quarterly QA Report**

Ms. Donna Cain, QA officer presented the Annual QA report. The Board reviewed the QA Report and after some discussion, approved it as presented.

11. **Medical Staff Report**

There was no Medical Staff Report at this time.

12. **Credentialing**

Ms Roberts presented for approval, the removal of Dr Andrew Shaer from Consulting Medical Staff. Dr Shaer is no longer affiliated with V-Rad. This removal has already been approved by Medical Staff.

Ms Apple made a motion to approve the removal of this Dr and Ms Wallace seconded the motion. All members voted AYE and the motion carried.

13. Approval of Policies or Policy Manuals

The Trustees were presented the Rural Health Clinic Policy: Behavioral Health Screening. This policy outlines procedures for the screenings as required by our Medicaid Contract. This policy was already presented to Medical Staff and has been approved by them.

Ms Schwindt made a motion to approve the policy and Ms Wallace seconded the motion. All members voted AYE and the motion passed.

14. Review of Trustee Bylaws

The Trustees reviewed the bylaws and seeing no need for any changes or action.

15. Old Business

There was no old business at this time.

16. New Business

There was no new business at this time.

17. Comments from the Public

None at this time

18. Motion to Enter into Executive Session to Discuss Personnel Issues

There was no need for Executive Session at this time.

19. Vote on Discussions in Executive Session

None

20. Recess and Adjournment

Mr. Apple made a motion to adjourn. Ms. Wallace seconded the motion. All members voted AYE and the meeting adjourned at 6:14 p.m.

Approved as Written  Date 5/25/17
Chairperson

OR

Approved as Amended _____ Date _____
Chairperson