

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
September 21, 2017	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Sales Tax Expenditure Report
8. QA Report
9. Medical Staff Report
10. Credentialing
11. Approval of Policies and/or Policy Manuals
12. Old Business
13. New Business
14. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
15. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.)(Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
16. Vote on Discussions in Executive Session
17. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517



STATE OF OKLAHOMA }
COUNTY OF CIMARRON }
THIS INSTRUMENT WAS FILED
AT Sept 19th 20 17
AT 9:58 O'CLOCK A M
BY Dina Richardson COUNTY CLERK
Zona Ottinger DEPUTY



and Rural Health Clinic
100 South Ellis, Boise City, Oklahoma 73933
580-544-2501

**Cimarron Memorial Hospital
Minutes of Regular Meeting of Board of Trustees**

August 17, 2017

Pursuant to notice given, the Board of Trustees of Cimarron Memorial Hospital met on Thursday, August 17, 2017 at 5:30 p.m. at the Cimarron Memorial Meeting Room located at 100 S Ellis in Boise City, OK.

1. Call the Meeting to Order

Mr. Toon called the meeting to order at 5:37 pm
The agenda was recorded and posted on August 15, 2017.

2. Roll Call

Board members in attendance:

Mr. Paul Toon
Ms. Ranae Schwindt
Ms. Joy Wallace

Also in attendance: Tim Beard CEO, Jamie Jacoby CFO, Danna Smith Laboratory Directory, and Kathy Roberts Reporter.

3. Consider Approval of Agenda

Ms. Schwindt made a motion to approve the agenda. Ms. Wallace seconded the motion. All members present voted AYE and the agenda was approved.

4. Consider Approval of Board Meeting Minutes

Ms Wallace made a motion to approve the Minutes. Ms. Schwindt seconded the motion. All members present voted AYE and the Minutes were approved.

5. CEO Report

Mr. Beard reported that July was a good month. The Inpatient census averaged 2-3 patients. Dr Veal is back from his vacation and Roger Hess NP, canceled his vacation so the schedule is back to normal. The Rural Health Clinic is staying busy with 216 visits in July. Julie Cook RN has accepted the Director of Nursing vacancy due to the resignation of Marlene Grazier RN. Marlene will be moving. Hiring additional help in the Lab is on hold until tests levels out.

In other news Mr. Beard stated we are doing some building and yard work at the Annex. They are removing some trees damaged in recent storms that were in danger of falling on the roof. We will also plant some grass for the areas under the trees where grass has been shaded out.

Hearing no objections, the CEO Report was presented to the Board for consideration.

6. **CFO Report**

Mr. Jacoby gave a detailed financial report noting June cash is down and payables are down. We are making some progress on getting some bills paid. Jamie reports we are generating some income off of Reference Lab services now. Seventy percent of that goes back to PHS, so it is slow but steady income. Supply costs have gone up but that is mostly due to increased activity in Lab. Professional costs are up due to payables to PHS for those services. Charity write offs were up and Mr. Jacoby explained the circumstances surrounding a couple of those write offs. Jamie concluded his detailed report stating last year we were just trying to make payroll in the summer months. This year we are making payroll and can pay some bills.

Hearing no objections, the CEO Report was presented to the Board for consideration.

7. **Sales Tax Expenditure Report**

The Board reviewed the Sales Tax Expenditure Report and approved how it was spent.

8. **Medical Staff Report**

There was no Medical Staff Report at this time.

9. **Credentialing**

There was no Credentialing Changes to report at this time.

10. **Approval of Policies or Policy Manuals**

There are no Policies or Policy Manuals to approve at this time.

11. **Old Business**

There was no old business at this time.

12. **New Business**

There was no new business at this time.

13. **Comments from the Public**

None at this time

14. **Motion to Enter into Executive Session to Discuss Personnel Issues**

There was no need for Executive Session at this time.

15. **Vote on Discussions in Executive Session**

None

16. Recess and Adjournment

Ms. Wallace made a motion to adjourn. Ms. Schwindt seconded the motion. All members voted AYE and the meeting adjourned at 5:52 p.m.

Approved as Written  Date 9/21/17
Chairperson

OR

Approved as Amended _____ Date _____
Chairperson