

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
November 16, 2017	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Approval of 2018 Operating Budget
8. Approval of 2018 Meeting Dates
9. Sales Tax Expenditure Report
10. QA Report
11. Medical Staff Report
12. Credentialing
13. Approval of Polices and/or Policy Mannals
14. Old Business
15. New Business
16. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
17. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.)(Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
18. Vote on Discussions in Executive Session
19. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517

STATE OF OKLAHOMA }
COUNTY OF CIMARRON }⁸⁸

THIS INSTRUMENT WAS FILED

11-14
AT 10:00 O'CLOCK A M 20 17

BY Jina Richardson COUNTY CLERK

DEPUTY



***Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)***

Board of Trustees

10/05/2017

**Notice of Meeting Rescheduling
Cimarron Memorial Hospital Meeting Room**

The Regular Scheduled Meeting for October 19, 2017 at 5:30 pm has been rescheduled due to schedule conflicts. This meeting has been rescheduled for October 12, 2017 at 5:30 pm.

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
October 12, 2017	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Sales Tax Expenditure Report
8. QA Report
9. Medical Staff Report
10. Credentialing
11. Approval of Policies and/or Policy Manuals
12. Old Business
13. New Business
14. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
15. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.)(Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
16. Vote on Discussions in Executive Session
17. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE
 Paul Toon, Board Chairman
 Cimarron Memorial Hospital and Rural Health Clinic
 PO Box 1059
 Bolese City, OK 73933
 Phone: 580-544-2501
 Fax: 580-544-2517



STATE OF OKLAHOMA }
 COUNTY OF CIMARRON }
 THIS INSTRUMENT WAS FILED
 Oct 10th 20 17
 AT 9:56 O'CLOCK A M
 Nina Richardson COUNTY CLERK
 BY Zona Altinger DEPUTY

*Cancelled due to
lack of quorum*



and Rural Health Clinic
100 South Ellis, Boise City, Oklahoma 73933
580-544-2501

Cimarron Memorial Hospital
Minutes of Regular Meeting of Board of Trustees

September 21, 2017

Pursuant to notice given, the Board of Trustees of Cimarron Memorial Hospital met on Thursday, September 21, 2017 at 5:30 p.m. at the Cimarron Memorial Meeting Room located at 100 S Ellis in Boise City, OK.

1. **Call the Meeting to Order**

Mr. Toon called the meeting to order at 5:36 pm
The agenda was recorded and posted on September 19, 2017.

2. **Roll Call**

Board members in attendance:

Mr. Paul Toon
Ms. Ranae Schwindt
Ms. Cindy Apple
Ms Wallace entered the meeting at 5:48

Also in attendance: Tim Beard CEO, Jamie Jacoby CFO, Armando Rivera CFO Assistant, and Kathy Roberts Reporter.

3. **Consider Approval of Agenda**

Ms. Apple made a motion to approve the agenda. Ms. Schwindt seconded the motion. All members present voted AYE and the agenda was approved.

4. **Consider Approval of Board Meeting Minutes**

Ms Schwindt made a motion to approve the Minutes. Ms. Apple seconded the motion. All members present voted AYE and the Minutes were approved.

5. **CEO Report**

Mr. Beard began his report with a reminder that the Cimarron Memorial Hospital Health Fair will be September 28th. Employees and Trustees are also invited to come in anytime that week to have their testing done. Mr. Beard continued by informing the Trustees that we took down the tree that was located by the front sidewalk of the Hospital. The tree has been trimmed many times and has not been healthy for quite a while.

The Reference Lab program is doing well so far this month. We will be adding a Mass Spectrometer Unit soon. This will enable us to do the confirmations on the tests we are performing. Some considerations when we set the new unit up is the need for a air conditioned room and the unit must be vented outside.

Hearing no objections, the CEO Report was presented to the Board for consideration.

6. **CFO Report**

Mr. Jacoby gave a detailed financial report noting our cash is up and collectables have increased while payables have been reduced. Lab supply costs and Professional fees have been on the rise, but this is due to the increase in Reference Lab services. Mr. Jacoby states we are headed in the right direction. After some discussion with Trustees, Mr. Jacoby conclude by pointing out that Sales Tax funds are getting better indicating more activity in the community. Ms. Schwindt expressed the hope that this trend will continue and increases as the Wind Farm build East of Boise City is projected to bring in 200 to 300 temporary jobs, and 80 permanent jobs.

Hearing no objections, the CEO Report was presented to the Board for consideration.

7. **Sales Tax Expenditure Report**

The Board reviewed the Sales Tax Expenditure Report and approved how it was spent.

8. **Medical Staff Report**

There was no Medical Staff Report at this time.

9. **Credentialing**

There was no Credentialing Changes to report at this time.

10. **Approval of Policies or Policy Manuals**

There are no Policies or Policy Manuals to approve at this time.

11. **Old Business**

There was no old business at this time.

12. **New Business**

Mr. Beard reminded Trustees we need to submit our 2018 Meeting Schedule by December 15th. We will be beginning that process by presenting some proposed dates at the next meeting. Mr. Beard reminded Trustees to bring their calendars so we can work on confirming dates and revise dates when there is a conflict.

Mr. Beard also mentioned the next meeting is scheduled for October 19th and we are aware there may be conflicts on that date for some Trustees. Trustees agreed there are some conflicts. After some discussion, the Trustees requested the meeting be moved the October the 12th.

13. **Comments from the Public**

None at this time

14. **Motion to Enter into Executive Session to Discuss Personnel Issues**

There was no need for Executive Session at this time.

15. **Vote on Discussions in Executive Session**

None

16. Recess and Adjournment

Ms. Apple made a motion to adjourn. Ms. Wallace seconded the motion. All members voted AYE and the meeting adjourned at 5:54 p.m.

Approved as Written  Date 11/16/17
Chairperson

OR

Approved as Amended _____ Date _____
Chairperson