

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)**

Board of Trustees

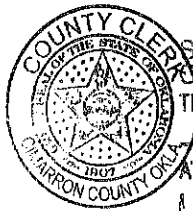
02/14/18

Notice of Regular Meeting Cancellation

Notice of Special Meeting
Cimarron Memorial Hospital Meeting Room

The Regular Scheduled Meeting for February 22, 2018 at 5:30 pm has been canceled due to schedule conflicts.

A special meeting has been scheduled for February 21, 2018 at 5:30 at the Cimarron Memorial Hospital Meeting Room.



STATE OF OKLAHOMA }
COUNTY OF CIMARRON } SS
THIS INSTRUMENT WAS FILED
Feb 14th 20 18
AT 3:13 O'CLOCK P M
Dina Richardson COUNTY CLERK
BY Zana Ottengr DEPUTY

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Special Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
February 21, 2018	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Sales Tax Expenditure Report
8. QA Report
9. Medical Staff Report
10. Credentialing
11. Approval of Policies and/or Policy Manuals
12. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
13. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.)(Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
14. Vote on Discussions in Executive Session
15. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517



STATE OF OKLAHOMA }
 COUNTY OF CIMARRON } SS
 THIS INSTRUMENT WAS FILED
 Feb 16th 20 2018
 AT 11:37 O'CLOCK A M
 Gina Richards COUNTY CLERK
 BY Zana Williams DEPUTY



**Cimarron Memorial Hospital
Minutes of Regular Meeting of Board of Trustees**

January 17, 2018

Pursuant to notice given, the Board of Trustees of Cimarron Memorial Hospital met on Thursday, January 17, 2018 at 5:32 p.m. at the Cimarron Memorial Meeting Room located at 100 S Ellis in Boise City, OK.

1. Call the Meeting to Order

Mr. Toon called the meeting to order at 5:32 pm
The agenda was recorded and posted on January 12, 2017.

2. Roll Call

Board members in attendance:

Mr. Paul Toon
Ms. Ranae Schwindt
Ms Wallace

Also in attendance: Tim Beard CEO, Jamie Jacoby CFO, and Kathy Roberts Reporter.
Guest: Rodney Johnson, Elkhart Clinic Manager, Steve Brillhardt, Elkhart Hospital Board Member, and Mike Horton, Elkhart Hospital Board Member

3. Consider Approval of Agenda

Ms. Schwindt made a motion to approve the agenda. Ms. Wallace seconded the motion. All members present voted AYE and the agenda was approved.

4. Consider Approval of Board Meeting Minutes

The meeting for January 18th was rescheduled to January 17th due to several conflicts for some Trustees. Meeting minutes for December were presented and Ms Wallace made a motion to approve them. Ms. Schwindt seconded the motion. All members present voted AYE and the minutes were approved

5. Richard Bell, Morton County Senior Living Community

Mr. Bell had a conflict and was unable to attend the meeting. Mr. Johnson addressed the Trustees in his absence. He began his address by acknowledging the last few years have been challenging for Morton County Hospital systems as it has been with all Rural Hospital systems. He announced they will be opening a clinic in Keyes the end of February. The MCHS currently has 5 full time providers, and 1 part time provider. Mr. Johnson stated they have been utilizing Tele-health and it has been very successful for them. He went on to explain other things they were doing, collaborations they already had in place, and answered questions. Mr. Johnson extended an offer to team up and collaborate with Cimarron Memorial Hospital in any way we can that would be mutually beneficial. Discussion included potential utilization of Mental Health services at Morton County and Emergency back-up for CMH if weather or circumstances delay one of our providers from getting her for their rotation. The Trustees thanked the Morton County Delegation for their time and offer. Mr. Beard will continue to keep in touch with Mr Johnson and Mr Bell. The MCHS Delegation left at this time due to long travel time.

6. CEO Report

Mr. Beard began his report informing the Trustees the doctors have been very busy during this flu and cold season. We are fully staffed in the nursing department now as well as the Rural Health Clinic which has been helpful with the additional volume of visits. Roger Hess, NP, will begin to stay an additional day on his rotation in order to cover ER and walk-ins at the clinic. This will provide relief to the oncoming Dr. on heavy volume days.

Hearing no objections, the CEO Report was presented to the Board for consideration.

7. **CFO Report**

Mr. Jacoby gave a detailed financial report. Mr. Jacoby pointed out we had a profitable year due to increased revenue from Swing Beds and Reference Lab services. We still have a long way to go, but are making in-roads on our payables.

The board members engaged in discussion with Mr. Jacoby regarding different areas of the financial report.

Hearing no objections, the CFO Report was presented to the Board for consideration.

8. **Sales Tax Expenditure Report**

The Board reviewed the Sales Tax Expenditure Report and approved how it was spent.

9. **Quarterly QA Report**

The QA report was presented. The Trustees had a few questions that was discussed and clarified.

The Board reviewed the QA report and approved it as presented.

10. **Medical Staff Report**

There was no Medical Staff Report at this time.

11. **Credentialing**

The Medical Staff met January 17th and are recommending the Board of Trustees approve the appointment of a Physician who will do Tele-radiology reads for us by Plains Radiology and will be classified as consulting staff. Medical Staff also recommended we accept the voluntary resignation of a Plains Radiology Physician that has retired.

Ms Wallace made a motion to accept Medical Staffs recommendation. Ms Schwindt seconded the motion. All members present voted AYE and the credentialing recommendations were approved.

12. **Approval of Policies or Policy Manuals**

The Sterile Processing Manual was presented for annual approval.

Ms. Schwindt made a motion to approve the manual. Ms Wallace seconded the motional members present voted Aye and the Manual was approved.

13. **Old Business**

There was no old business at this time.

14. **New Business**

There was no new business at this time.

15. **Comments from the Public**

None at this time

16. **Motion to Enter into Executive Session to Discuss Personnel Issues**

There was no need for executive Session at this time.

17. **Vote on Discussions in Executive Session**

None

18. Recess and Adjournment

Ms. Wallace made a motion to adjourn. Ms. Schwindt seconded the motion. All members voted AYE and the meeting adjourned at 6:04 p.m.

Approved as Written  Date 2/21/18
Chairperson

OR

Approved as Amended _____ Date _____
Chairperson