

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Special Meeting**

(Discussion and possible action may be taken on any agenda item)

Date	Time	Location
March 29, 2018	5:30 p.m.	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Election of Officers
8. Sales Tax Expenditure Report
9. QA Report
10. Medical Staff Report
11. Credentialing
12. Approval of Policies and/or Policy Manuals
13. Old Business
14. New Business
15. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
16. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1 Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.)(Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
17. Vote on Discussions in Executive Session
18. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517



STATE OF OKLAHOMA }
COUNTY OF CIMARRON } SS

THIS INSTRUMENT WAS FILED
March 27th 2018
AT 9:04 O'CLOCK A M

BY Mina Richardson COUNTY CLERK
Zona Ottenger DEPUTY


**CIMARRON
MEMORIAL HOSPITAL**
Cimarron Memorial Hospital
Minutes of Regular Meeting of Board of Trustees

February 21, 2018

Pursuant to notice given, the Board of Trustees of Cimarron Memorial Hospital met on Wednesday, February 21, 2018 at 5:30 p.m. at the Cimarron Memorial Meeting Room located at 100 S Ellis in Boise City, OK.

1. Call the Meeting to Order

Mr. Toon called the meeting to order at 5:30 pm.
The agenda was recorded and posted on February 16, 2017.

2. Roll Call

Board members in attendance:

Mr. Paul Toon
Ms. Ranae Schwindt
Ms Wallace

Also in attendance: Tim Beard CEO, Jamie Jacoby CFO, and Kathy Roberts Reporter.
Guest: Danna Smith

3. Consider Approval of Agenda

Ms. Schwindt made a motion to approve the agenda. Ms. Wallace seconded the motion. All members present voted AYE and the agenda was approved.

4. Consider Approval of Board Meeting Minutes

The meeting for February 22th was rescheduled as a Special Meeting for February 21 due to several conflicts for some Trustees. Meeting minutes for January were presented and Ms Schwindt made a motion to approve them. Ms. Wallace seconded the motion. All members present voted AYE and the minutes were approved

5. CEO Report

Mr. Beard began his report informing the Trustees we continue to be very busy with flu and cold season. We have had several employees that have been off sick or off with family that is sick with the flu or cold. Lab continues to be very busy with reference Lab claims. Everything is running well.

Hearing no objections, the CEO Report was presented to the Board for consideration.

6. CFO Report

Mr. Jacoby gave a detailed financial report. Mr. Jacoby pointed out revenue is up in all areas compared to last year. In addition we have increased in our Inpatient, Swingbed, and clinic admissions. We are making small gains paying bills but still need to improve. The board members engaged in discussion with Mr. Jacoby regarding different areas of the financial report.

Hearing no objections, the CFO Report was presented to the Board for consideration.

7. Sales Tax Expenditure Report

The Board reviewed the Sales Tax Expenditure Report and approved how it was spent.

8. **Quarterly QA Report**

There was no Quarterly Report at this time.

9. **Medical Staff Report**

There was no Medical Staff Report at this time.

10. **Credentialing**

There was no Credentialing at this time.

11. **Approval of Policies or Policy Manuals**

There was no Policies or Policy Manuals to approve at this time.

12. **Comments from the Public**

Ms. Danna Smith, Laboratory Manager, addressed the Trustees explaining they had been slammed for quite a while. Ms Smith complimented her employees for their dedication and hard work.

Trustees acknowledged having noticed the long hours for the Lab department. The Trustees engaged in general discussion with the CEO regarding how often raises are given, how Salary Employees are determined, and employees functioning as week-end runners to ensure Reference Labs functions continue thru the week-end.

13. **Motion to Enter into Executive Session to Discuss Personnel Issues**

There was no need for executive Session at this time.

14. **Vote on Discussions in Executive Session**

None

15. **Recess and Adjournment**

Ms. Wallace made a motion to adjourn. Ms. Schwindt seconded the motion. All members voted AYE and the meeting adjourned at 5:42 p.m.

Approved as Written _____

Chairperson

Date 3/29/18

OR

Approved as Amended _____

Chairperson

Date _____