

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

(Discussion and possible action may be taken on any agenda item)

<u>Date</u>	<u>Time</u>	<u>Location</u>
July 19, 2018	5:30pm	Cimarron Memorial Meeting Room

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Consider Approval of Agenda
4. Consider Approval of Board Meeting Minutes
5. CEO Report
6. CFO Report
7. Approval of Medical Needs Assessment
8. Approval of Property Tax Insurance and Resolution
9. Election of Officers for Vice President and Purchasing Agent vacancy
10. Sales Tax Expenditure Report (s)
11. Credentialing
12. Approval of Policy and Procedures
13. Old Business
14. New Business
15. Comments from the Public (Comments to be limited to 2 minutes each or may be extended at the discretion of the Board.)
16. Proposal to Enter into Executive Session to Discuss Personnel Issues (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.) (Executive Session Title 25, Section 307 of Oklahoma Statutes, B.7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.)
17. Vote on Discussions in Executive Session
18. Recess and Adjournment

TO BE COMPLETED BY THE PERSON FILING NOTICE

Paul Toon, Board Chairman
Cimarron Memorial Hospital and Rural Health Clinic
PO Box 1059
Boise City, OK 73933
Phone: 580-544-2501
Fax: 580-544-2517



STATE OF OKLAHOMA }
COUNTY OF CIMARRON }
THIS INSTRUMENT WAS FILED
AT 10:58 O'CLOCK A 20 18 M
BY Donnie Williams COUNTY CLERK
Zona Williams DEPUTY

**Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

05/17/2018

NOTICE OF REGULAR MEETING CANCELATION

The Regular Scheduled Meeting for May 24, 2018 has been canceled due to schedule conflicts.
This meeting will not be rescheduled..

STATE OF OKLAHOMA }
COUNTY OF CIMARRON } SS
THIS INSTRUMENT WAS FILED
May 17 20 18
AT 4 O'CLOCK P M
Jane [Signature] COUNTY CLERK
BY _____ DEPUTY



**Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)
Board of Trustees
Regular Meeting**

06.18.18

NOTICE OF REGULAR MEETING CANCELATION

The Regular Scheduled Meeting for June 21, 2018 has been canceled due to schedule conflicts.
This meeting will not be rescheduled..



STATE OF OKLAHOMA } ss
COUNTY OF CIMARRON }

THIS INSTRUMENT WAS FILED

June 18 20 18
AT 11:30 O'CLOCK A M

Dina Richardson COUNTY CLERK

BY Zyrra Otterbein DEPUTY

**Cimarron County
Health Services Authority
(Cimarron Memorial Hospital
and Rural Health Clinic)**

**Board of Trustees
Regular Meeting Minutes**

<u>Date</u>	<u>Time</u>	<u>Location</u>
April, 19 2018	5:30pm	Cimarron Memorial Meeting Room

Pursuant to notice given to the public, the Trustees of Cimarron Memorial Hospital met July 19, 2016 at 5:30 p.m. at Cimarron Memorial Hospital located at 100 S Ellis in Boise City Oklahoma.

1. **Call the Meeting to Order**

Paul Toon called the meeting to order at 5:42pm
The agenda was recorded and posted on April 16, 2018

2. **Roll Call**

Board members in attendance:

Paul Toon
Ranae Schwindt
Joy Wallace

Also in attendance: Tim Beard, CEO
Jamie Jacoby, CFO
Armando Rivera, CFO assistant
Donna Cain, QA
Kathy Roberts, Reporter

3. **Consider Approval of Agenda**

Ms Schwindt made a motion to approve the agenda. Ms Wallace seconded the motion. All members present voted AYE and the agenda was approved.

4. **Consider Approval of Board Meeting Minutes**

Ms Wallace made a motion to approve the March Board Meeting minutes. Ms Schwindt seconded the motion. All members present voted AYE and the minutes of the previous meeting were approved.

5. **CEO Report**

Tim Beard reported we have received a Memoriam Donation for \$10,000.00. This money will be used to make improvements to the Nurses Station such as floor replacement and new chairs. Other improvements we would like to make are new lighting in the ER and upgrade TVs in some of the patient rooms.

Hearing no objections, the CEO Report was presented to the Board for consideration.

6. **CFO Report**

Mr. Jacoby gave a detailed report that March was a pretty active month with profits up. Payers for the Reference Lab program are slowing down and the insurance companies are requesting Medical Records on everything. This looks like it may be a delay tactic and is resulting in a slowdown in payments and money coming in.

Hearing no objections, the CEO Report was presented to the Board for consideration.

7. **Sales Tax Expenditure Report**

The Board reviewed the Sales Tax Expenditure Reports and approved how the money was spent.

Additionally Ms Schwindt reminded the Board of Trustees about a vote coming in June that could affect our Sales Tax Revenue. The results of the vote would go into effect in November. Ms Schwindt urged everyone to research and be sure to vote in June election.

8. **Quarterly AQ Report**

Ms Cain presented the fourth quarter 2017 report as well as the 2017 Annual report. There was brief discussion on items for clarification.

The Board reviewed the QA Reports and approved it as presented.

9. **Medical Staff Report**

There is Medical Staff Report at this time.

10. **Credentialing**

There is no Credentialing at this time.

11. **Approval of Policies or Policy Manuals**

The Dietary Nutrition Manual was presented for approval.

The Board reviewed the manual and approved it as presented.

12. **Old Business**

There was no Old Business for discussion.

13. **New Business**

Mr. Beard informed the Trustees we need to replace a Small Lab machine. This Lab machine will cost approximately \$4000.00. In addition, we have purchased a small Sterile Processing unit to replace the large Autoclave that is no longer working.

14. **Comments from the Public**

None at this time

15. **Vote on Discussions in Executive Session**

None

16. **Recess and Adjournment**

Ms Wallace made a motion to adjourn. Ms Schwindt seconded the motion. All members voted AYE and the meeting adjourned at 6:01 pm.

Approved as Written

Chairperson

Date

7/19/19

OR

Approved as Amended

Date

Chairperson